

**Law, Societies and Justice**  
**LSJ 401 Internship**  
**Contract Form**  
**Credit/No Credit, LSJ Majors Only**

Last Name _____	Quarter in which to Register _____
-----------------	------------------------------------

**Procedure**

- Get a letter from your agency or organizational supervisor stating the nature of the internship, specific job duties, hours, duration, payment (if any), etc. The letter should include the name, email address, and telephone number of the site supervisor. The letter needs to be on agency letterhead.
- Fill out this application and attach the above supervisor letter to this form.
- Bring this signed form and supervisor letter to the LSJ Advising Office in Smith M253 or email them as attachments to [lsjadv@uw.edu](mailto:lsjadv@uw.edu). An LSJ Adviser will register you in LSJ 401 (a 5-credit course). **All paperwork must be received by 4pm on the first Friday of the quarter in which you plan to enroll in LSJ 401. SPR 16 = APR 1<sup>ST</sup>**
- Complete the course assignments relating to your internship and the 100 hours at the internship site. Your credit for LSJ 401 depends on your completion of these assignments as outlined in the course syllabus.

**Student Information**

Full Name \_\_\_\_\_ Student ID# \_\_\_\_\_  
Local Phone \_\_\_\_\_ UW Email \_\_\_\_\_

**Internship Information**

Agency Name \_\_\_\_\_ Supervisor Name \_\_\_\_\_ Supervisor Email Address \_\_\_\_\_

General Hours/Schedule at Placement Site:  
\_\_\_\_\_

Nature of the Work You Will Be Doing:  
\_\_\_\_\_

**Required Questions**

How does this internship align with your future career goals?

Name two concrete skills you hope to gain in this internship:

1.

2.

Name two concrete steps you will take during this internship to strengthen your post-grad career opportunities/plans:

1.

2.

**Student Signature**

I agree to carry out this course of study as outlined above and on the LSJ 401 syllabus.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_